## OLIN HALL EMERGENCY ACTION GUIDELINES

EVENT	WHAT YOU SHOULD DO
Upon request, an	Call University of Akron Police Department (UAPD) at 330-972-2911
electronic copy of this	Be prepared to share:
Building's Emergency	Type of emergency
Action Plan (BEAP) can	Location (building and room number)
be provided.	Your name
	Stay on the phone if possible
Please contact the	
University's Emergency	During a fire or if the elevators are inoperable, have people in wheelchairs move to the
Management Coord. at	closest stairwell and call UAPD to let them know their location and if they need help.
330-972-2633 to request	City of Akron Emergency Services (Police, Fire/EMS) can be contacted by dialing 911
а сору.	from a cell phone or Microsoft Teams phone.
Fire	Immediately stop what you are doing.
	Pull closest fire alarm pull station.
	If trained on how to use a portable fire extinguisher, you may try to extinguish the fire.
	Exit the area using closest exit. (Do not use elevators.)
	Report to your designated evacuation rally point.
	Rally Point 1: Sidewalk near Korean War Memorial
	Rally Point 2: Sidewalk near Phi Tau Fraternity House
	Remain at the Rally Point until given the all clear to re-enter the building.
Medical Emergency	Provide the following information to the dispatcher: your name, type of emergency,
	location of the victim(s), condition of the victim(s), any dangerous conditions. Clear the
	area and have someone monitor the injured person until EMS arrives.
	Comfort and reassure injured person.
	➤ An AED is located in the 1 <sup>st</sup> floor northeast corner by vendin