

# ANDROID SETUP

The following steps serve as a guideline to set up Microsoft Exchange email on an Android: :

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- **Notify me when email arrives:** If you select this option, your mobile phone notifies you when you receive a new email message.
  - **Sync contacts from this account:** If you select this option, your contacts are synchronized between your phone and your account.
7. Select **Next**, and then type a **name** for this account and the name you want displayed when you send email.
  8. Select **Done** to complete the email setup and **sign in** to your account.